



ST. ALBANS SCHOOL
SECTOR-15, FARIDABAD
SESSION-2024-2025

ASSESSMENT POLICY FOR CLASS VII

The examinations for the current academic year would be conducted according to the assessment structure explained below:

- 1) There will be two terms: Term I (April- September) and Term II (October- March).

Syllabus for each term will be as follows:

CLASS	TERM – I	TERM – II
VII	All chapters covered in TERM - I	All chapters covered in TERM – II + 20% of syllabus covered in TERM – I

- 2) The students will be assessed in the following areas: Scholastic, Co-scholastic and Discipline.

3) Scholastic Area:

- Students will be graded on an 8 point grading scale.(Refer to the table given at the back)
- Final evaluation for each term will be on the basis of Term End Examination– 80 Marks and Internal Assessment – 20 Marks.
- Term End Exam will be of 80 Marks.

CLASS	TERM – I	TERM – II
VII	In the month of September	In the month of March

- The breakup of Internal Assessment (20 marks) is as follows :
 - a) Periodic Tests (10 marks)
 - b) Notebook Maintenance (5 marks)
 - c) Subject Enrichment Activity (5 marks)
- Periodic Tests: This will include Unit Tests which will be conducted twice in each term including the portion of syllabus cumulatively. **In each term, average of these two periodic tests will be taken for the final result preparation.** These will be conducted on a daily basis according to the date sheet given in the school almanac.

PERIODIC TESTS	DURATION	SYLLABUS	MAXIMUM MARKS
Unit test	1 hour writing time	3-4 Chapters	30 marks(convertible to 10)

Notebook Maintenance: Notebooks will be assessed consistently in each term based on the following parameters:

- a) Timely completion of assignments.
- b) Regularity in submission of notebooks.
- c) Neatness and upkeep of notebooks by the students.

Subject Enrichment Activities: It will comprise of activities like: Listening and speaking / Reading/ Dictation/ Debate/ Public speaking/ Group activities etc. for languages, Lab activities/ Projects/ Mapwork/ Model making/ Field trips etc. for all other subjects.

These will be assessed once in each term.

4) Co-Scholastic Area:

- i) Co- scholastic activities will be assessed on a 3 point grading scale. (Refer to table given below).No up scaling of grades on the basis of these co-scholastic grades will be done.
- ii) Co-scholastic area will cover Work Education, Art Education, Health and Physical Education and General Knowledge.

Work Education, Art Education and Health and Physical Education will be assessed consistently in each term.

*** General Knowledge will be assessed once in each term. There will be a written assessment of 30 marks.**

GK assessment will also include current affairs and general awareness questions.

Grades will be given on the basis of the marks obtained by the students.

5) **Discipline:** Students will also be graded for discipline on a 3 point grading scale considering the attendance, sincerity, behaviour and values.

8 point grading scale for scholastic areas

GRADE	MARKS RANGE
A1	91-100
A2	81-90
B1	71-80
B2	61-70
C1	51-60
C2	41-50
D	33-40
E (Needs Improvement)	00-32

3 point grading scale for co-scholastic areas

GRADE	REMARKS
A	Outstanding
B	Very Good
C	Fair

GENERAL EXAMINATION RELATED INSTRUCTIONS

- Pupils are advised not to remain absent for any Unit test. In case of absence, no re-examination will be conducted.
- In case of illness during an exam, the application along with a medical certificate from a registered medical practitioner must be submitted on the same day or by next day definitely.
- Students are expected to score minimum D grade in each subject to graduate to the next higher class.
- A student will not be promoted to next higher grade in case he/she is not able to score minimum D grade in three or more subjects.
- It is compulsory for the students to complete 75% of attendance in the year to make them eligible to sit for their final exams.
- There must be no communication between students in writing, speech or gesture once they enter the examination hall. A student who resorts to any kind of unfair exam practice during the examination will be awarded ZERO for that particular subject. NO request will be entertained for showing any leniency regarding such cases.
- Any student in possession of mobile phones, calculators, written material, books, notes etc. will be considered as an attempt to cheat and will be debarred from the remaining papers or exams.
- Students must not write anything on the question paper except their name and roll number. No rough work or calculation should be done on the question paper. Any violation of this rule will result in strict action.

Headmistress